

## **FORWARD PLAN**

10 December 2018 - 14 April 2019

**Produced By:** 

**Democratic Services** 

**City of York Council** 

**West Offices** 

York

**YO1 9GA** 

Tel No. 01904 551031

### **EXECUTIVE FORWARD PLAN**

#### What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at <a href="https://www.york.gov.uk">www.york.gov.uk</a>

#### What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

#### What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

#### What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

# If I have a query about an entry on the Forward Plan, who do I contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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**Meeting:** Decision Session - Executive Member for Environment

Executive Member for Environment (Deputy Leader)

**Meeting Date:** 10/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Government Consultation on: Compulsory community pre-

application consultation for shale gas development

**Description:** Purpose of report: To inform the Executive Member for

Environment of a Government consultation relating to compulsory

community pre-application consultation for shale gas development and to set out a draft officer response to the

consultation.

Members will be asked to note the Government consultation and to consider and agree a draft response for submission by the

agreed deadline of 7 January 2019.

The Council aims to give the same 28 days clear notice of non key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. In this case, the item will not have been on the forward plan for 28 days before the decision is taken. Officers have advised that this matter needs to be

considered urgently to adhere to the national government

deadline of the 7 January, for which the next scheduled Executive

Member Decision session would be too late.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Environment (Deputy Leader)

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Anna Pawson

anna.pawson@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

**Process:** This report doesn't require any formal consultation. We are

seeking views through the Exec Member Decision Session for the Environment to the government's consultation as noted above.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 17/12/18

**Meeting:** Decision Session - Executive Member for Environment

Executive Member for Environment (Deputy Leader)

**Meeting Date:** 10/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Evaluation of the pilot of the Better Decision Making Tool

**Description:** Purpose of Report: The report will provide an evaluation of the

Better Decision Making Tool (BDMT) which has been piloted across the council directorates. The tool has been used for key council decisions with the intention of improving the robustness of the decision making process as well as maximising the positive

impact of any new proposals or change to services.

The Executive Member will be asked to approve some subtle

changes to the wording and format within the tool.

This item has been deferred to the Decision Session on the 3 December 2018 in order to include in the report an additional

proposal for further resources for the programme.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Environment (Deputy Leader)

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Josephine Ozols-Riding

Josephine.Ozols-Riding@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 17/12/18

**Meeting:** Decision Session - Executive Member for Environment

Executive Member for Environment (Deputy Leader)

**Meeting Date:** 10/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

Title of Report: Update on York Community Recycling Fund

**Description:** Purpose of Report: This report provides an update on the York

Community Recycling Fund and other initiatives to minimise fly

tipping.

The Executive Member will be asked to:

Note the update on the York Community Recycling Fund.

· Consider further use of this fund.

Note the updates on other initiatives to reduce fly tipping.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Environment (Deputy Leader)

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Russell Stone

russell.stone@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 17/12/18

**Meeting:** Decision Session - Executive Member for Environment

Executive Member for Environment (Deputy Leader)

**Meeting Date:** 10/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Waste Resilience Update

**Description:** Purpose of Report: To provide an update on work to improve the

resilience of Waste Services and agree the next steps.

The Executive Member to will be asked to note the work already done to improve the resilience of the service and to consider further steps that may be taken to further improve the resilience of

the service.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Environment (Deputy Leader)

**Lead Director:** Corporate Director of Economy and Place

Contact Details: James Gilchrist, Assistant Direct of Transport, Highways &

Environment

james.gilchrist@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 17/12/18

**Meeting:** Decision Session - Executive Member for Environment

Executive Member for Environment (Deputy Leader)

**Meeting Date:** 10/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with

the Environment Agency in the development of flood risk management schemes across the city. Updates from both

organisations will be brought to the Executive Member for further

consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment

their content and recommended actions.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Environment (Deputy Leader)

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 17/12/18

FORWARD PLAN ITEM Meeting: Decision Session - Executive Member for Environment Executive Member for Environment (Deputy Leader) **Meeting Date:** 10/12/18 Item Type: Executive Member Decision - of 'Normal' importance Title of Report: Health and Safety Interim Report Purpose of the report: To update the Executive Member on **Description:** - the governance of Health & Safety arrangements and risks at CYC - key areas of work of the CYC Health & Safety Service during 2018 plus - a performance update on the H&S shared service with North Yorkshire County Council. The Executive Member is asked to note the contents and comment on risk areas reported. Wards Affected: All Wards **Report Writer: Deadline for Report:** Lead Member: Executive Member for Environment (Deputy Leader) Lead Director: Corporate Director of Children, Education and Communities Contact Details: Stuart Langston, Shared Head of Health and Safety, Pauline Stuchfield, Assistant Director - Customer Services and Digital stuart.langston@york.gov.uk, pauline.stuchfield@york.gov.uk **Implications** Level of Risk: **Reason Key: Making Representations:** Process:

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 05/11/18

**Meeting:** Executive

**Meeting Date:** 20/12/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects

on communities

**Title of Report:** Rufforth and Knapton Neighbourhood Plan – Referendum Result

and Adoption

**Description:** Purpose of report: To inform Members of the positive outcome of

the Referendum and recommend that Members formally 'make' the Rufforth with Knapton Neighbourhood Plan and adopt it as

Council policy.

The report will recommend that Members note the positive outcome of the Referendum and recommend that Members formally 'make' the Rufforth with Knapton Neighbourhood Plan

and adopt it as Council policy.

Wards Affected: Rural West York Ward

**Report Writer:** Anna Pawson **Deadline for Report:** 06/12/18

**Lead Member:** Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Anna Pawson

anna.pawson@york.gov.uk

**Implications** 

Level of Risk: 04-08 Regular Reason Key: It is significant in terms of

monitoring required its effect on communities

**Making Representations:** 

**Process:** Previous consultations have taken place at area designation

stage (2015), pre-submission stage (2017) and submission stage

(2018).

Residents of Rufforth with Knapton Parish voted in a Referendum on 20th November 2018 and answered the following question 'Do you want City of York Council to use the Neighbourhood Plan for Rufforth with Knapton to help it decide planning applications in

the neighbourhood area?'

Consultees included in Schedule 1 of the Neighbourhood

Planning (General) Regulations 2012, and people who live, work and do business in the parish of Rufforth with Knapton. All

residents on the electoral register and living in Rufforth and

Knapton were permitted to vote in the Referendum.

**Consultees:** 

**Background Documents:** Rufforth and Knapton Neighbourhood Plan -

Referendum Result and Adoption

<u>Call-In</u>
If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 07/01/19

Executive Meeting:

**Meeting Date:** 20/12/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

A1237 Dualling Update Title of Report:

**Description:** Purpose of report: To update Members on the progress of the

project to dual the Outer Ring Road following the announcement made by the Minister of Transport that upgrading a section of the A1237 would be one of the first schemes to be delivered using

the new Major Road Network fund.

Members will be asked to

approve the proposal to recommend to Full Council the inclusion of match funding in the Capital Programme for dualling of the first phase of the ring road from the A19

through to the Little Hopgrove roundabout.

approve the expenditure of the local funding on the further development of the scheme in advance of confirmation of

funding from the Department for Transport

approve the development of the dualling design to ensure full integration with the current West Yorkshire plus Transport

Fund roundabout upgrade project.

Wards Affected: All Wards

**Report Writer:** Tony Clarke **Deadline for Report:** 10/12/18

**Lead Member: Executive Member for Transport and Planning Lead Director:** Corporate Director of Economy and Place

Tony Clarke Contact Details:

tony.clarke@york.gov.uk

**Implications** 

Level of Risk: Reason Key: A decision which is likely

> to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant

if they are equal to or

greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Not applicable for this report.

**Process:** Not applicable for this report.

Consultees:

**Background Documents:** A1237 Dualling Update

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 20/12/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Construction Charter

**Description:** Purpose of Report: To seek approval for the introduction of a

minimum standards charter in respect of construction projects

procured by the council.

Members are asked to:

- Adopt the charter.

- Agree that the Council ensures all potential and existing

contractors are aware of the charter.

- Agree that the council monitors performance of contractors

against the standards included in the charter.

This item has been deferred until the 20 December Executive to

allow for full consultation with suppliers and local businesses.

Wards Affected: All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 10/12/18 **Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** 

monitoring required

**Making Representations:** 

Process: Consultees:

**Background Documents:** Construction Charter

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 20/12/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

**Title of Report:** Approval to appoint construction contractor for Centre of

Excellence for Disabled Young people and Lincoln Court

**Description:** WITHDRAWN - The report will update the Executive on the

progress made on the two projects and seek agreement to jointly

procure contractor.

The report will provide information on the procurement strategy

which has been run as a combined procurement for one contractor to work on the two projects concurrently. It will also provide an update on the planning applications and provide a

project timetable.

Members are asked to

• Note the progress made to date on the projects.

• Note the benefits presented by procuring one contractor to

deliver both projects concurrently

• Seek agreement to procure contractor in line with procurement

strategy

Wards Affected: Westfield Ward

Report Writer: Vicky Japes, Deadline for Report: 10/12/18

William Shaw

**Lead Member:** Executive Member for Adult Social Care and Health, Executive

Member for Education, Children and Young People

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care,

Corporate Director of Children, Education and Communities

Contact Details: Vicky Japes, William Shaw, Principal Officer - Project

Implementation

vicky.japes@york.gov.uk, william.shaw@york.gov.uk

**Implications** 

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

#### **Making Representations:**

**Process:** Both projects have been developed through ongoing consultation

with users and tenants, internal and external partners and the

local community.

Officers representing the projects have attended October

Westfield Ward committee meeting.

The projects are managed by Internal project boards with representatives from finance, procurement, legal and property

and asset management

Consultees:

Tenants, facility users, local residents through the planning process, ward committee meeting and young people's open

space consultation carried out over the summer.

Consultees:

**Background Documents:** Approval to appoint construction contractor for Centre of

Excellence for Disabled Young people at Lincoln Court

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 20/12/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects

on communities

Title of Report: Delivering Social Value

**Description:** The report presents a corporate social value policy for the council.

The policy has been developed to communicate the approach to social value both internally and externally. It will be used to explain to residents, suppliers and other stakeholders what we

expect when they work with the council. Members are asked to approve the policy.

Wards Affected: All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 06/12/18 **Lead Member:** Executive Leader (incorporating Finance & Performance) **Lead Director:** Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** It is significant in terms of

monitoring required its effect on communities

**Making Representations:** 

**Process:** 

Consultees:

**Background Documents:** Delivering Social Value

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 20/12/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Planning for the Possibility of a "No-deal" Brexit - Update

**Description:** To update Executive on activities to ensure the council is as

prepared as possible in the event of an exit from the EU without a

withdrawal agreement.

Members will be asked to note the discussions and activities

underway and identify any other

actions which the council should pursue at this time

Reason: to ensure York is as prepared as possible in the event of

а

No-deal Brexit

Wards Affected: All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 10/12/18 **Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Chief Executive

Contact Details: Will Boardman, People and Neighbourhoods Strategy and Policy

**Group Manager** 

will.boardman@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

**Process:** The report will be based on discussions with public, private and

voluntary sector organisations across the city.

**Consultees:** 

**Background Documents:** Planning for the Possibility of a "No-deal" Brexit - Update

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 20/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** A19 Shipton Road, Skelton – 40mph Speed Limit Order

**Description:** WITHDRAWN - Purpose of report: To consider any objections

raised during the Speed Limit Order to the proposed 40mph speed limit on the A19 Shipton Road, Skelton. This is part of the S278 highway improvement works funded by Barratts for a new

housing development on the former Del Monte site.

The Executive Member will be asked to make a decision as to

whether the 40mph speed limit should be implemented.

This item has been withdrawn following the recent advertisement for the change to the Speed Limit on the A19 at Skelton. As no objections were received to the proposed change, a report is no

longer required.

Wards Affected: Rural West York Ward

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Louise Robinson

louise.robinson@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** The speed limit order notice is posted on street and advertised in

the local press. Local residents, Skelton Parish Council, Ward Members and statutory consultees receive a copy of the proposal.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 07/01/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 20/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Strensall Road Safety Petition

**Description:** Purpose of report: To respond to a petition supporting a Traffic

Study and Road Safety Improvement Proposals Report prepared

by the Strensall and Towthorpe Parish Council.

The Executive Member will be asked to note receipt of the petition

and approve a response.

Wards Affected: Strensall Ward

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Not applicable for this report.

**Process:** Not applicable for this report.

**Consultees:** 

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 07/01/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 20/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

Title of Report: Fulford School Access

**Description:** Purpose of report: To request authority to undertake a review of

the access arrangements for school transport vehicles into Fulford School to take advantage of the opportunity presented by the Germany Beck development and positive initial discussions with

key stakeholders.

The Executive Member will be asked to approve allocation of funding within the existing Capital Programme to undertake a

feasibility study and report back on options.

Wards Affected: Fulford and Heslington Ward

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Not applicable for this report

**Process:** Not applicable for this report

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 07/01/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 20/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 2016/17 Speed Management Programme – Relocation of Speed

Limits - Experimental Traffic Regulation Orders

**Description:** Purpose of Report:

(i) To review the speed data and any objections to the experimental traffic regulation orders to determine the impact of moving 30 speed limits closer to the villages at Copmanthorpe (Tadcaster Road), Dunnington (Common Lane) and Hopgrove (Hopgrove Lane South).

(ii) To re-consider whether to change the speed limit start point at Murton Way, Murton.

The Executive Member is asked:

(i) To make the experimental orders permanent or revert to the previous arrangements at each location.

(ii) To consider changing the speed limit start point at Murton Way subject to usual TRO process.

This item has been deferred to the Decision Session on 15 November as the data to determine the outcome of the speed limit trials has not all been received and is currently being chased up. Follow up speeds surveys are due to be repeated at Hopgrove Lane South and at Tadcaster Road, Copmanthorpe in the coming weeks. The results will be forwarded as soon as possible to allow for detailed analysis, unfortunately this work will not be concluded in time to meet the October report deadlines.

This item has been deferred to the Decision Session on the 20 December.

Reason: Data collection is still on-going at one of the sites and therefore the report will not be ready for consideration until the December meeting.

**Wards Affected:** Copmanthorpe Ward; Huntington & New Earswick Ward;

Osbaldwick and Derwent Ward; Strensall Ward

Report Writer: Deadline for Report:
Lead Member: Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Catherine Higgins, Engineer (Transport Projects) Sustainable

**Transport Service** 

catherine.higgins@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** Ward members, Parish Councils and North Yorkshire Police were

consulted prior to decision to implement experimental traffic

orders.

Experimental traffic regulation order advertised.

**Consultees:** 

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 07/01/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 20/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of objections and comments received to an

advertised proposal to amend the Traffic Regulation Order for

**Howard Street** 

**Description:** Purpose of report: To consider objections received to an

advertised proposal to shorten Resident Parking Bays on Howard

Street.

The Executive Member will be asked to make a decision on the

way forward from options given in the report.

Wards Affected: Fishergate Ward

Report Writer: Deadline for Report:
Lead Member: Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** All properties on Howard Street were hand delivered details of the

proposed restriction. All emergency services and hauliers receive details in line with regulations. Notices are placed on street (on lamp columns) and advertised in a local newspaper (The Press).

Ward Councillors receive hard copy details.

**Consultees:** 

**Background Documents:** 

<u>Call-In</u>

If this item is called-in, it will be considered by the 07/01/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 20/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of objections and comments received to an

advertised proposal to extend the R20 Residents' Priority Parking

Zone to include Rosedale Street and Grange Garth

**Description:** Purpose of report: To consider objections received to an

advertised proposal to introduce Residents' Priority Parking on

Rosedale Street and Grange Garth.

The Executive Member will be asked to make a decision on the

way forward from options given in the report.

Wards Affected: Fishergate Ward

Report Writer: Deadline for Report:
Lead Member: Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** All properties in the initial consultation area were hand delivered

details of the proposal. This included Grange Garth, Rosedale Street Farndale Street, Hartoft Street and Levisham Street. In addition properties on Grange Street were notified. All emergency services and hauliers receive details in line with regulations.

Notices are placed on street (on lamp columns) and advertised in a local newspaper (The Press). Ward Councillors receive details.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 07/01/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 20/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of objections and comments received to an

advertised proposal to amend the parking amenity within the R33

Residents' Priority Parking Zone

**Description:** Purpose of report: To consider objections received to an

advertised proposal to amend the parking amenity within the R33 Residents Priority Parking Zone as a result of development.

The Executive Member will be asked to make a decision on the

way forward from options given in the report.

Wards Affected: Clifton Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning
Lead Director: Corporate Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** All properties on Sycamore Place and nearby properties on

Sycamore Terrace and Bootham Terrace received hand delivered details. All emergency services and hauliers receive details in line with regulations. Notices are placed on street (on lamp columns)

and advertised in a local newspaper (The Press). Ward

Councillors receive details.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 07/01/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 20/12/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Transport Capital Programme – 2018/19

Monitor 2 Report

**Description:** Purpose of Report: To set out progress to date on schemes in the

2018/19 Economy and Place Capital Programme and propose adjustments to scheme allocations to align with the latest cost

estimates and delivery projections.

The Executive Member is asked to approve the amendments to

the 2018/19 Economy and Place Capital Programme.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

**Meeting:** Executive Member for Environment (Deputy Leader)

**Meeting Date:** 07/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

Title of Report: Refill York

**Description:** City of York Council is looking to commit to a campaign focussed

on encouraging people to drink more water from recycled water bottles or cups – chiming with both public health and the One

Planet York objectives.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Adult Social Care and Health, Executive

Member for Environment (Deputy Leader)

**Lead Director:** Director of Public Health

Contact Details: Sharon Stoltz, Director of Public Health, City of York Council

sharon.stoltz@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

#### **Making Representations:**

**Process:** We have approached Yorkshire Water, Selby District Council and

Refill about their campaigns.

Selby District Council have had some considerable success, though this involved officers recruiting businesses in their own

time.

If this working wit Yorkshire on Tap is agreed in principle then we will look to engage businesses to gauge any potential impact to them and whether the majority would be happy for the council to

support this scheme.

Our public health teams have also discussed this initiative with teams in the council. Below is a summary of those discussions:

- City of York Council Neighbourhood enforcement have been consulted and would support such an initiative as it could further

reinforce the £75 fine for dropping litter in the city.

- CYC facilities management would support this and the initiative has been discussed regarding the water station in reception. It may need tweaking to be used as a council public refill point, at

very little cost.

#### Consultees:

#### **Background Documents:**

Call-In
If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/02/19

**Meeting:** Executive Member for Economic Development and Community

Engagement

**Meeting Date:** 08/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 4Community Growth York

**Description:** This report brings a progress update and recommendations

regarding the 4Community Growth York project.

The Executive Member is asked to agree an extension to the

project.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Economic Development and Community

Engagement

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Mora Scaife

mora.scaife@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

**Process:** 

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects

on communities

**Title of Report:** A Clean Air Zone for York

**Description:** Purpose of report: The report sets out options for the progression

of a Clean Air Zone in York following consultation with the public

and with local bus operators.

In light of the consultation, Members will be asked to consider whether or not to progress with the introduction of a Clean Air Zone for York and to consider what the timescales for such an

introduction should be.

This item has been deferred to the meeting of the Executive on 17 January 2019. This is so consideration can be given to the implementation of the Clean Air Zone (CAZ) within the budget process. As the CAZ will have to go to Full Council this deferral

will cause no delay in adoption by the Council.

Wards Affected: All Wards

**Report Writer:** Andrew Bradley **Deadline for Report:** 03/01/19

**Lead Member:** Executive Member for Environment (Deputy Leader), Executive

Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Mike Southcombe, Andrew Bradley, Principal Transport Planner,

City Strategy

mike.southcombe@york.gov.uk, andrew.bradley@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** It is significant in terms of

monitoring required its effect on communities

**Making Representations:** 

**Process:** A public consultation was held during Summer 2018. Responses

to the consultation and any implications arising will be

summarised in the report.

Consultees: the general public and local bus operators.

**Consultees:** 

**Background Documents:** A Clean Air Zone for York

21 November 2018 - A Clean Air Zone for York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/02/19

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Variation of Shareholders Agreement relating to YPO

Procurement Holdings Limited

**Description:** The Directors of YPO Procurement Holdings Limited have

requested changes to the shareholders agreement. These require approval of all 13 Councils who are party to the agreement. In summary the changes will, if approved, remove a number of

matters from requiring the unanimous consent of the

shareholders, but ensure those matters still require the consent of two-thirds of the shareholders. They will alter the quorum for directors meetings and clarify notice requirements for general

meetings.

Wards Affected: All Wards

Report Writer: Andrew Docherty Deadline for Report: 07/01/19
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Corporate Director of Customer and Corporate Services
Andrew Docherty, Assistant Director - Legal & Governance

andrew.docherty@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** 

monitoring required

**Making Representations:** Representations may be made to the report author

**Process:** All thirteen councils involved will be consulted and need to

approve the changes

Consultees:

**Background Documents:** Variation of Shareholders Agreement relating to YPO

**Procurement Holdings Limited** 

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: York Central Partnership Agreement

**Description:** Purpose of report: The report will set out the proposed Heads of

Terms for a partnership agreement between the council and Network rail Homes England and the National Railway Museum for the development of York Central. The report will also consider proposals for ongoing community engagement and seek the release of infrastructure funding subject to the award of planning

permission and the award of external grant funding.

Members will be asked to agree the terms of the York Central Partnership agreement and agree the conditional release of

funding for the first phase of infrastructure.

Wards Affected: Holgate Ward; Micklegate Ward

**Report Writer:** Tracey Carter, **Deadline for Report:** 07/01/19

**David Warburton** 

**Lead Member:** Executive Member for Economic Development and Community

Engagement, Executive Leader (incorporating Finance &

Performance)

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** David Warburton, Tracey Carter, Assistant Director-Regeneration

and Asset Management

david.warburton@york.gov.uk, tracey.carter@york.gov.uk

**Implications** 

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure

exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

### **Making Representations:**

**Process:** There has been extensive public engagement dating back to

2016 on the access route to York Central including a detailed Access consultation in 2017, the Festival of York Central on March – April 2018, detailed consultation throughout 2017-18 and

a further public engagement in August 2018.

**Consultees:** 

**Background Documents:** York Central Partnership Agreement

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Future of Coroner's Service

**Description:** This report will ask members to agree to enter discussions with

the Ministry of Justice and NYCC regarding the possibility of amalgamating with the Coroners' areas covering North Yorkshire.

Wards Affected: All Wards

**Report Writer:** Andrew Docherty **Deadline for Report:** 07/01/19

**Lead Member:** Executive Member for Economic Development and Community

Engagement

**Lead Director:** Assistant Director Legal and Governance

Contact Details: Andrew Docherty, Assistant Director - Legal & Governance

andrew.docherty@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** 

monitoring required

**Making Representations:** In writing to Andrew Docherty at

andrew.docherty@york.gov.uk

Process: N/A

Consultees:

**Background Documents:** Future of Coroner's Service

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Annual Discretionary Rate Relief Decision Paper

**Description:** Purpose of Report: To approve any new awards of discretionary

rate relief for the period 2019 - 2021.

Members will be asked to consider any new applications against

budget available and approve any new awards.

This item has been deferred to the meeting of the Executive on

17 January 2019.

Reason: To allow additional time for some voluntary organisations

to get their applications back so they do not miss out on this crucial funding that helps them deliver support within the

community.

Wards Affected: All Wards

Report Writer: David Walker Deadline for Report: 10/12/18
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: David Walker

david.walker@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** 

monitoring required

Making Representations: Contact report author

**Process:** Contact report author

Consultees:

**Background Documents:** Annual Discretionary Rate Relief Decision Paper

Call-In

If this item is called-in, it will be considered by the

Meeting: Executive

**Meeting Date:** 17/01/19

Executive Decision - a 'Key Issue' - decision leading to savings or Item Type:

expenditure of £500,000 or above

The implication of the government announcing the lifting of the Title of Report:

Housing Revenue Account (HRA) borrowing cap

The report provides an overview of the implications of the **Description:** 

government announcement that the borrowing cap on the HRA

has been lifted.

Members are asked to agree to the principle of appropriating the General Fund Sites to the Housing Revenue Account and the way

this will be funded.

Wards Affected: All Wards

**Report Writer:** Tom Brittain, **Deadline for Report:** 07/01/19

Patrick Looker

Executive Member for Housing & Safer Neighbourhoods Lead Member: **Lead Director:** Corporate Director of Health, Housing and Adult Social Care Tom Brittain, Head of Housing Services, Patrick Looker **Contact Details:** 

tom.brittain@york.gov.uk, patrick.looker@york.gov.uk

**Implications** 

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made

as part of the

implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** 

**Process:** 

Consultees:

**Background Documents:** The implication of the government announcing the lifting

of the Housing Revenue Account (HRA) borrowing cap

Housing Delivery Programme.pdf

The implication of the government announcing the lifting of the Housing Revenue Account (HRA) borrowing cap

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: Housing ICT Programme – Sign-Off for Chosen Housing ICT

**Solution Contract** 

**Description:** Purpose of Report: This report will set out the proposed chosen IT

solution that has been selected as part of the full Housing ICT Programme procurement process for a replacement Housing and

Building Services ICT System. The report will set out the summary of the tender process, who submitted bids and a summary of overall scores as well as the chosen solution

proposed.

Members are asked to sign-off for signing of a 5-year contract with a chosen IT supplier for a contract value of over £500,000

Wards Affected: All Wards

Report Writer: Daniel Keenan Deadline for Report: 07/01/19
Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Daniel Keenan, Housing ICT Programme Manager

daniel.keenan@york.gov.uk

**Implications** 

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

### **Making Representations:**

**Process:** Consultation process:

The Housing ICT Programme has had involvement from over 30 subject matter experts (SMEs) throughout the process from the start of the programme giving feedback on all aspects of the programme – service design, input to technical and business requirements and involved in the assessment of tenders and chosen final solution. No tenant or external consultation has been carried out so far as this is not yet appropriate and will happen later in the implementation phase as we start to finalise system designs.

Consultees:

Over 30 subject matter experts from both the housing and building services teams, including all levels up to Heads of

Service

Housing ICT Programme Board

Consultees:

**Background Documents:** Housing ICT Programme – Sign-Off for Chosen Housing

**ICT Solution Contract** 

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: The Sale of Land to Facilitate the Transfer and Transformation of

Haxby Hall Care Home

**Description:** Purpose of Report: To update Members on the outcome of the

procurement process for a care provider for the Haxby Hall care home, and to seek approval for the provider to be granted a 125

year lease for the site.

Members will be asked to:

•Note the appointment of the Preferred Bidder as the new residential care provider for Haxby Hall Care Home.

•Note that the provider will enter into a contract to provide 9 residential beds for people living with dementia for 10 + 5 years at

Actual Cost of Care at the Haxby Hall site.

•Agree to grant The provider a long lease of the Haxby Hall site for a term of 125 years in return for the Council receiving payment of a premium. This will enable the provider to improve, redevelop

and transform the existing care home.

This item has been deferred to enable officers to work up options for recommendations. The item will now be considered at the

Executive meeting on 17 January 2019.

Wards Affected: Haxby & Wigginton Ward

**Report Writer:** Tracey Carter, **Deadline for Report:** 07/01/19

Vicky Japes

Lead Member: Councillor Ian Gillies

**Lead Director:** Corporate Director of Economy and Place, Corporate Director of

Health, Housing and Adult Social Care

Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset

Management, Vicky Japes

tracey.carter@york.gov.uk, vicky.japes@york.gov.uk

**Implications** 

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

### **Making Representations:**

Process:

Consultees: HR, Finance, Legal

**Background Documents:** The sale of land to facilitate the transfer and

transformation of Haxby Hall Care Home

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: Re-procurement of Occupational Health Services for City of York

Council

**Description:** Purpose of Report: To make Members aware that the current

occupational health contract comes to an end in June 19; to clarify the on-going need for an occupational health service and to

seek permission to re-procure.

This item has been deferred to enable further detailed work to take place with regard to the procurement requirements. This item will be considered at the Executive meeting on 17<sup>th</sup> January 2019.

Wards Affected: All Wards

Report Writer: Trudy Forster Deadline for Report: 19/11/18
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Kay Crabtree, HR Manager (Performance and Change), Trudy

Forster, Head of Human Resources

kay.crabtree@york.gov.uk, trudy.forster@york.gov.uk

**Implications** 

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if

such expenditure is made

as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

# **Making Representations:**

Process: DMT, CMT, CCNC, JHSC

**Consultees:** 

Background Documents: Re-procurement of Occupational Health Services for City

of York Council

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 17/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Low Poppleton Lane Experimental Traffic Regulation Order (TRO)

- consideration of options

**Description:** Purpose of report:

(i) To approve making permanent the experimental Traffic Regulation Order at Low Poppleton Lane for the bus only

restriction enforced by ANPR camera.

(ii) To also consider options to introduce an alternative

experimental or permanent order.

Members will be asked to make the experimental traffic regulation order permanent and then to consider options to widen the road and extend the exemptions to include other classes of vehicles

and/or open the link 19:00 - 07:00.

Wards Affected: Acomb Ward; Rural West York Ward

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Catherine Higgins, Engineer (Transport Projects) Sustainable

**Transport Service** 

catherine.higgins@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

**Process:** Letters sent to all nearby residents and businesses informing

them of the trial and inviting comment. Six month period for objections from the introduction of the experimental TRO.

Reported to October 2018 meeting.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 17/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Road / Eastfield Avenue, Haxby – Local Safety Scheme

**Description:** Purpose of report: To consider comments made during the

consultation for the proposed local safety scheme at the junction of York Road and Eastfield Avenue in Haxby. The proposals are designed to reduce the type of collisions occurring at an identified

accident cluster site.

The Executive Member will be asked to make a decision as to whether the proposed improvements should be implemented.

Due to further investigatory work regarding the above scheme, it is not possible to meet the deadlines for December committee and therefore it has been agreed to defer to January to allow this

work to be undertaken.

Wards Affected: Haxby & Wigginton Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Louise Robinson

louise.robinson@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further detail.

**Process:** Letters and plans delivered to affected residents. Emails and

plans to other consultees.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 17/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW – Public Footpath, Askham Bryan No 9 (Askham Bryan

College) Proposed Concurrent Extinguishment and Creation

Order

**Description:** Purpose of report: To consider an application by Askham Bryan

College to extinguish a section of Public Footpath, Askham Bryan No 9 that currently runs through the college's zoo area, and create an alternative section of footpath along the college access

road. The application is made under the provisions of the Highways Act 1980 sections 118 and 26. The orders would be

made concurrently.

The Executive Member will be asked to approve or reject the making of the legal orders required to change the council's Definitive Map and Statement and thus enable the changes to be

made on the ground.

Wards Affected: Rural West York Ward

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Alison Newbould

alison.newbould@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** Pre Order consultation will have been carried out and results

included in the report. The report will consider whether to approve

or reject making the legal orders to carry out the scheme. If

approved, statutory consultation will follow.

**Consultees:** 

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 22/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admissions Arrangements for the 2020/21 School Year

**Description:** Purpose of Report: This report seeks the Executive Member's

approval for the City of York Council co-ordinated schemes and admission policies for the 2020/21 school year. It also seeks approval of the proposed individual school published admission numbers (PANSs) for the academic year beginning in September 2020. The report follows a period of consultation from October

2018 to December 2018.

The Executive Member will be asked to approve the schemes and

policies in the report.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People Corporate Director of Children, Education and Communities Tom Chamberlain, Office Manager, Education Access and

Community Transport Team

tom.chamberlain@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

**Process:** Between 08/10/18 and 07/12/18. The statutory requirement is for

a six week consultation.

**Consultees:** Consultees are headteachers and governing bodies of all schools

in the City of York area, admission authorities other than CYC

(Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in

the area who respond to consultation documents.

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 23/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

Title of Report: Cultural Commissions: Castle Gateway and Developing a Shared

Vision for York

**Description:** This report sets out proposals to use Leeds City Region Business

Rates Pool funding to create two related cultural programmes of activity that will facilitate the use of Castle Car Park as an events space in 2019. The Executive Member will be asked to agree an

approach to developing these programmes.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

**Lead Director:** Corporate Director of Children, Education and Communities Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

Process:

**Consultees:** 

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

Meeting:	Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 23/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Self-Assessment

**Description:** The report will set out York Learning Services' self-assessment

summary. It will identify key considerations in shaping York Learning Services' strategic plan for the academic year 2019/20.

The Executive Member will be asked to approve the self-

assessment.

Wards Affected: All Wards

Report Writer: Deadline for Report:

**Lead Member:** Executive Member for Culture, Leisure & Tourism

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

Process:

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

FORWARD PLAN ITEM Meeting: Executive Member for Culture, Leisure & Tourism **Meeting Date:** 23/01/19 Executive Member Decision - of 'Normal' importance Item Type: Title of Report: York Learning Services Strategic Plan 2019/20 **Description:** The report will set out York Learning Services' strategic plan for the academic year 2019/20. The Executive Member will be asked to approve the plan. Wards Affected: All Wards **Report Writer: Deadline for Report: Lead Member:** Executive Member for Culture, Leisure & Tourism **Lead Director:** Corporate Director of Children, Education and Communities Angela Padfield, Interim Head of York Learning **Contact Details:** angela.padfield@york.gov.uk **Implications** Level of Risk: **Reason Key: Making Representations:** Process: Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 04/02/19

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** A Cultural Strategy for York

**Description:** An extensive engagement exercise has produced a seven year

development plan to ensure that:

• York will be internationally recognised for its exceptional heritage and unique arts offer.

• Residents and businesses in York will benefit from York's unique cultural offer, leading to greater investment and participation in the city.

• That the cultural offer for York's residents will be expanded beyond the city centre.

• All citizens, irrespective of age or background, will be proud to be engaged with York's arts and heritage offer, which will include a wide range of inclusive opportunities.

This item has been deferred to the meeting of the Executive on 14 February 2019 to allow the draft strategy to reflect the

consultation feedback.

Wards Affected: All Wards

Report Writer: Charlie Croft Deadline for Report: 04/02/19

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Corporate Director of Children, Education and Communities Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** 

monitoring required

**Making Representations:** 

Process: Consultees:

**Background Documents:** A Cultural Strategy for York

Call-In

If this item is called-in, it will be considered by the

Executive Meeting:

**Meeting Date:** 14/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Placement review - Foster carer review

**Description:** This report provides an update and recommendations relating to

the Placement Review which is focused on placement sufficiency for children in care. Placement sufficiency is at a critical stage in York. Despite the number of children in care remaining relatively stable over the previous 3 years, the diversity and complexity of placement requirement is changing. Increasingly Children's Social Care are in a position where they are unable to place children and young people in existing Council provision and are having to purchase, often at short notice, external / private foster or residential placements that are expensive and may not be value for money in the context of the individual child.

The review is focused on 1. foster care – support, training, recruitment and remuneration, 2, residential provision and alternative innovative sufficiency options.

This report outlines the intended approach to meet our sufficiency by retaining and recruiting more foster carers and procuring other provisions.

Foster Care - Changes are proposed to the foster carer additional allowances, see Annex B in the report for a summary of these changes. This will ensure greater consistency, transparency and equity across the fostering workforce. It will also incentivise foster carers to offer multiple placements and emergency placement which should increase sufficiency. The review has taken into consideration the work with disabled children around COE and the need to increase community capacity with additional needs. Short break foster carers will be aligned with their mainstream colleagues in relation to finance, support and training.

Residential/Alternative provision - The review will look at different types of provisions, including through the White Rose framework, rather than just replicating our current residential provision. The procurement process will procure a varied offer, to complement our foster care offer, which may include solutions to emergency and short term placements; placements for adolescents, placements for children with complex and additional needs, support to our foster carers during the evening and weekend, out hours outreach support to foster carers and children on the edge of care.

This item will now be considered at a meeting of the Executive on

14 February 2019 as it is a key decision.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People
Lead Director: Corporate Director of Children, Education and Communities
William Shaw, Principal Officer - Project Implementation, Sophie

Keeble, Group Manager - Achieving Permanence

william.shaw@york.gov.uk, sophie.keeble@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

**Process:** A consultation and engagement plan is proposed with all foster

carers.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 18/03/19

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

**Title of Report:** Revised Housing Revenue Account (HRA) Business Plan

**Description:** Purpose of Report: Following the report to executive in July on

the Housing delivery programme and the intention to appropriate the general fund sites into the HRA to build housing. There is a need to revise the business plan to insure that it reflects the ability

to build the sites out.

The report will ask members to approve the revised HRA

business plan.

This item has been deferred to the meeting of the Executive on

14 February 2019.

Reason: Following The Prime Ministers announcement that the government intend to lift the HRA borrowing cap. It is prudent to wait until the detail behind that announcement is clear before amending the business plan. It is envisaged that the detail will be available by Christmas and therefore the HRA business plan

report will come as a paper to February 2019.

Wards Affected: All Wards

**Report Writer:** Tom Brittain, **Deadline for Report:** 04/02/19

Patrick Looker

Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Tom Brittain, Head of Housing Services, Patrick Looker

tom.brittain@york.gov.uk, patrick.looker@york.gov.uk

**Implications** 

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant

if they are equal to or

greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: None

**Process:** 

Consultees:

**Background Documents:** Revised Housing Revenue Account (HRA) Business Plan

#### Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q3 2018-19 Finance and Performance Monitor

**Description:** This report will provide an overview of the councils overall finance

and performance position at the end of Q3.

Members are asked to note and approve.

Wards Affected: All Wards

Report Writer: Ian Cunningham, Deadline for Report: 04/02/19

Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** 

monitoring required

**Making Representations:** 

Process:

**Consultees:** 

**Background Documents:** Q3 18-19 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - of 'Normal' Importance

Title of Report: Q3 2018-19 Capital Programme Monitor

**Description:** This report will provide an overview of the councils overall capital

programme position at the end of Q3.

Members are asked to note and approve.

Wards Affected: All Wards

**Report Writer:** Emma Audrain, **Deadline for Report:** 04/02/19

Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Corporate Director of Customer and Corporate Services
Emma Audrain, Accountant - Customer & Business Support

Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** 

monitoring required

**Making Representations:** 

Process:

Consultees:

**Background Documents:** Q3 18-19 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW: Definitive map modification order application to record a

public footpath in woodland adjacent to Windmill Lane, Heslington

**Description:** Purpose of report: For the Executive Member to consider

evidence submitted in support of a Definitive Map Modification Order (DMMO) application to add a footpath to the Definitive Map in the Parish of Heslington and also the Hull Road Ward and to determine whether or not to authorise the making of an order

under the Wildlife and Countryside Act 1981.

Members will be asked to either authorise the making of the DMMO to record the footpath on the definitive map and

statement, or not.

Wards Affected: Hull Road Ward

Report Writer:
Lead Member:

Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Serivce-Rights of

Way

russell.varley@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Consultees: Heslington Parish Council, Ramblers

Association, British Horse Society, Byways and Bridleways Trust, York Cycling Campaign, British Driving Society, Cyclists Touring Club, University of York, York St John University, Northern Electric plc.

Ward Cllrs affected.

**Process:** Consultation process: An initial consultation has been carried out

with the affected land owners, representatives of user groups and Heslington Parish Council. If the DMMO is made then a period of

42 days statutory consultation will be held.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 18/03/19

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 19/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Term dates for the 2020/21 school year

**Description:** The Executive Member of Children and Young People is asked to

approve the school term dates for whom the Local Authority (LA) is the employer, for the school year beginning in September 2020. The report also updates the Executive Member on previously agreed strategy for setting future term dates alongside our neighbouring Local Authorities for future school years.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People Corporate Director of Children, Education and Communities Tom Chamberlain, Office Manager, Education Access and

Community Transport Team

tom.chamberlain@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** 

**Process:** Pre consultation with schools for whom the Local Authority is the

employer during Autumn term 2018.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 18/03/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/03/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Capital Programme – 2018/19 Budget Report

**Description:** Purpose of Report: To set out the proposed 2019/20 programme

of works to be delivered using the Economy & Place Transport

Capital Programme budget.

Members will be asked to approve the proposed programme of

schemes to be delivered in 2019/20.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning Lead Director: Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

**Implications** 

Level of Risk: Reason Key:

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

Consultees:

**Background Documents:** 

Call-In

If this item is called-in, it will be considered by the 18/03/19

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/03/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Planning Enforcement Update

**Description:** Purpose of report: To outline current working practices in

enforcement, recent changes and reviews going forward.

Members will be asked to note the changes and reviews going

forward.

This item has been deferred to the Decision Session of the

Executive Member for Transport and Planning on 14 March 2019

Reason: Due to further work and clarification this report will now

be considered by the Executive Member for Transport and

Planning at 14th March 2019 Decision Session.

Wards Affected: All Wards

**Report Writer:** Rob Harrison **Deadline for Report:** 04/03/19

Lead Member: Executive Member for Transport and Planning Lead Director: Corporate Director of Economy and Place

Contact Details: Rob Harrison

rob.harrison@york.gov.uk

**Implications** 

**Level of Risk:** 04-08 Regular **Reason Key:** 

monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

Consultees:

**Background Documents:** Planning Enforcement update

Call-In

If this item is called-in, it will be considered by the